

## **GRADUATE COUNCIL MINUTES**

**DECEMBER 18, 2025**

**1:00 PM**

**110 GRINTER HALL**

**&**

**Teleconference (Via Zoom)**

**MEMBERS PRESENT:** Dr. Nicole Stedman (Chair), Dr. Jörg Bungert, Dr. Hitomi Greenslet, Dr. Chris Janiszewski, Dr. Connie Mulligan, Dr. Weizhou Zhang, Fatima Akinola (GSC rep), and Ali Mahmoudi (GSC alternate)

**MEMBERS ABSENT:** Dr. James Jawitz, Dr. Abdoulaye Kane, Dr. Andrei Kirilenko, Dr. Michael Martinez, Dr. Linjuan Rita Men, Dr. Joni Williams Splett and Dr. Pilar Useche

**GUESTS PRESENT:** Dr. Meredith Berry (College of Health and Human Performance), Dr. Casey Bullock (University Registrar), Dr. Oliver Grundmann (College of Pharmacy), Dr. George Hack (College of Public Health and Health Professions), Dr. Tatiana Iakovleva (College of Pharmacy), Diana Hull (Office of the Registrar), Dr. Danielle Jake-Schoffman (College of Health and Human Performance), Emely McKitrick (College of Pharmacy), Wesley Marsh (College of Public Health and Health Professions), Chris Newsom (Office of the Provost/Teaching and Technology), Ana Portocarrero (Warrington College of Business), Dr. Lee Revere (College of Public Health and Health Professions), (Michael Ryngaert (Warrington College of Business), Dr. Nicholas Serrano (College of Design, Construction and Planning), Dr. Mark Segal (College of Medicine), Dr. Tobin Shorey (Assistant Provost, Curriculum and Academic Policy), and Ashley Tidwell (Office of Admissions),

**STAFF PRESENT:** Lisa DeLacure, Lorna Dishman, Dr. Tom Kelleher, Megan Lewis, Caitlin Lunzman, Hannah Potter, Frankie Tai (Recording), Dr. Judy Traveis, and Stacy Wallace

The meeting was called to order at 1:01 p.m.

Dr. Kelleher welcomed everyone to this month's meeting of the Graduate Council and gave a brief summary of the pending proposals to be presented to the Council. (Zoom notified all participants that the meeting was being recorded.)

### **I. ACTION ITEMS:**

1. Minutes from the November 20, 2025, Graduate Council Meeting. A motion to approve was made, seconded, and passed unanimously.

### **CERTIFICATES:**

2. The College of Health and Human Performance seeks to create a graduate certificate in Behavioral Economics and Health (#21469). Dr. Danielle Jake-Schoffman and Dr. Meredith Berry were present (via Zoom) for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.

3. The College of Public Health and Health Professions seeks to create a graduate certificate in Management of AI in Healthcare (#21903). Wesley Marsh was present for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
4. The College of Pharmacy seeks to modify the curriculum for the graduate certificate in Model-Informed Drug Development (#22045). Dr. Tatiana Iakovleva, Emely McKitrick, and Dr. Oliver Grundmann were present (via Zoom) for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
5. The College of Pharmacy seeks to close the graduate certificate in Clinical Pharmacology and Drug Development (#22111). Dr. Tatiana Iakovleva, Emely McKitrick, and Dr. Oliver Grundmann were present (via Zoom) for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.

### **CONCENTRATIONS:**

**Dr. Kelleher sought Council approval for consideration of the four (4) items from The College of Public Health and Health Professions (#6, 7, 8, & 9) as a package. Council concurred.**

6. The College of Public Health and Health Professions seeks to modify the curriculum for the concentration in Environmental Health for the Doctor of Philosophy (Ph.D.) with a major in Public Health (#21848). Dr. George Hack was present for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
7. The College of Public Health and Health Professions seeks to modify the curriculum for the concentration in Health Services Research for the Doctor of Philosophy (Ph.D.) with a major in Public Health (#21852). Dr. George Hack was present for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
8. The College of Public Health and Health Professions seeks to modify the curriculum for the concentration in One Health for the Doctor of Philosophy (Ph.D.) with a major in Public Health (#21847). Dr. George Hack was present for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
9. The College of Public Health and Health Professions seeks to modify the curriculum for the concentration in Social and Behavioral Sciences for the Doctor of Philosophy (Ph.D.) with a major in Public Health (#21851). Dr. George Hack was present for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
10. The College of Design, Construction and Planning seeks to close the Wetland Sciences concentration for the Master of Landscape Architecture (M.L.A.) degree (#21264). Dr. Nicholas Serrano was present (via Zoom) for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.

## **COMBINATION DEGREES:**

11. The Warrington College of Business seeks to create a combination degree program between the Bachelor of Science in Business Administration (B.S.B.A.) with a major in Finance and the Master of Science (M.S.) with a major in Finance and Technology (#21920). Mr. Michael Ryngaert was present (via Zoom) for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of fall 2026.

**Dr. Kelleher sought Council approval for consideration of the four (4) items from The Warrington College of Business (#12, 13, 14, & 15) as a package. Council concurred.**

12. The Warrington College of Business seeks to create a combination degree program between the Bachelor of Arts in Business Administration (B.A.B.A.) with a major in Business Administration – General Studies and the Master of Science (M.S.) with a major in Marketing (#19723). Ana Portocarrero was present (via Zoom) for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
13. The Warrington College of Business seeks to create a combination degree program between the Bachelor of Science in Business Administration (B.S.B.A.) with a major in Finance and the Master of Science (M.S.) with a major in Marketing (#19724). Ana Portocarrero was present (via Zoom) for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
14. The Warrington College of Business seeks to create a combination degree program between the Bachelor of Science in Business Administration (B.S.B.A.) with a major in General Business and the Master of Science (M.S.) with a major in Marketing (#19725). Ana Portocarrero was present (via Zoom) for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
15. The Warrington College of Business seeks to create a combination degree program between the Bachelor of Science in Business Administration (B.S.B.A.) with a major in Management and the Master of Science (M.S.) with a major in Marketing (#19721). Ana Portocarrero was present (via Zoom) for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
16. The College of Medicine seeks to modify the combination degree program between the Doctor of Philosophy (Ph.D.) with a major in Medical Sciences and a concentration in either Biochemistry and Molecular Biology, Cancer Biology, Genetics, Immunology and Microbiology, Pharmacology and Therapeutics or Physiology and Aging and the Doctor of Medicine (M.D.) (#20710). Dr. Mark Segal was present (via Zoom) for the discussion. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.
17. Catalog language on role, title and GIMS records of supervisory chairs for non-thesis master's students. Megan Lewis was present for the discussion. The language changes are to the Degrees and Supervisory Committee as well as the Leave of Absence information in the Graduate Catalog and policy information on the Graduate School website. A motion to approve was made, seconded, and passed unanimously, with a proposed effective date of earliest available.

### **Proposed language for the Master's degree general requirements listed in the Graduate Catalog:**

Master-level degree programs that do not require a thesis or equivalent may choose to require a formal committee or an alternate structure as determined by the program's graduate faculty and

consistent with academic unit policies. The supervisory structure must include at least one graduate faculty member serving as academic advisor, program director or graduate coordinator. In all circumstances, a graduate faculty member responsible for supervision must be identified for each master's degree candidate. If desired to be recorded with the Graduate School, units are able to enter their internal supervision information into GIMS as a convenience. Any student with a minor must have the name of the graduate faculty member overseeing the minor recorded into GIMS.

**Proposed language for the Master Level Degree Programs Policy on the Graduate School website:**

Master-level degree programs that do not require a thesis or equivalent, and do not provide for a formal minor, may choose to require a formal committee or an alternate structure as determined by the program's graduate faculty and consistent with academic unit policies. The supervisory structure must include at least one graduate faculty member serving as academic advisor, program director or graduate coordinator. In all circumstances, a graduate faculty member responsible for supervision must be identified for each master's degree candidate. If desired to be recorded with the Graduate School, units are able to enter their internal supervision information into GIMS as a convenience. The designated graduate faculty member is responsible for recording the date on which the final examination milestone has been achieved.

**Proposed language for the Leave of Absence requirements for Ph.D. and other Doctoral Degrees listed in the Graduate Catalog:**

A doctoral student who will not register at UF for more than one semester should obtain written approval from the supervisory committee chair for a leave of absence for a designated period of time. This approved leave is kept on file in the student's departmental record. It does not require Graduate School notification or approval. If the student is absent for three or more consecutive terms, the student must reapply for admission on returning. See Readmission and Catalog Year.

**Proposed language for the Leave of Absence requirements for Master's degree listed in the Graduate Catalog:**

Any master's student who will not register at UF for more than one semester needs prior written approval from the supervisory committee chair or other graduate faculty member responsible for supervision for a leave of absence for a designated period of time. This approved leave is kept on file in the student's departmental record. It does not require Graduate School notification or approval. If the student is absent for three or more consecutive terms, the student must reapply for admission on returning. See Readmission and Catalog Year.

**II. INFORMATION ITEM / ADMINISTRATIVE ACTIONS:**

18. Graduate Curriculum Committee – November Minutes and December Agenda.

19. Graduate Programs – Distance or Self-Supporting (No new items)  
Chris Newsom was available to confirm no items at this time.

20. Graduate Student Success Center

Dr. Judy Traveis discussed a proposal for streamlining submissions that she will share at the next meeting as a discussion item. This proposal is to have the Ph.D. submission process mirror that of the master's thesis process.