Financial Information

The information in this catalog is current as of July 2013. Please contact individual programs for any additional information or changes.

Fees

Application Fee

An individual who applies for admission to the University of Florida shall pay a non-refundable application fee of $30.00. While personal checks are accepted, the preferred method of payment is an online MasterCard, Visa, or American Express credit card payment, which can be transmitted electronically on ISIS, the university's secure web site. Please note that if paying by credit card, a $1.75 service fee will automatically be added to the $30 fee, so the total application fee is $31.75.

Registration and Tuition Fees Liability

Pursuant to Section UF-3.037(1) Regulations of the University of Florida, registration shall be defined as consisting of two components: a) formal enrollment in one or more credit courses approved and scheduled by the university; and b) fee payment or other appropriate arrangements for fee payment (deferment or third-party billing) for the courses in which the student is enrolled as of the end of drop/add date.

Registration must be completed on or before the date specified in the university calendar. Students are not authorized to attend class unless they are on the class roll or have been approved to audit. Unauthorized class attendance will result in tuition fee liability.

In addition to the matriculating term, a student must be registered during the terms of the qualifying examination and the final examination, and during the term the degree is awarded.

Tuition Fee Liability – Pursuant to Section UF-3.037(2) Regulations of the University of Florida, a student is liable for all tuition fees associated with all courses for which the student is registered, at the end of the drop/add period or for which the student attends after that deadline. The fee payment deadline is 3:30 p.m., on the second Friday after classes begin.

Assessment of Tuition Fees

Pursuant to Section 6C1-3.0375 Regulations of the University of Florida, tuition shall be assessed on residency, first enrolled term of the current degree, course level and degree program. Tuition fees are established in late July for the next academic year. In some instances, tuition waivers accompanying assistantships or fellowships include only the matriculation fee and where applicable the non-resident fee. All other fees must be paid by the student.

Students can pay their own tuition fees on the secure myUFL portal: my.ufl.edu. Login then select Main Menu> My Campus Finances> Make a Payment.

To estimate your tuition fees and determine your student status, visit the University Bursar website.

Lack of written notification of the tuition fee debt does not negate the student's responsibility to pay by the published fee payment deadline.

University personnel will not be held accountable for assessment or accuracy of calculations.

For purposes of discussion, the word *term* refers to the fall semester, the spring semester and any of the summer semesters. Definitions of *first enrolled term of the current degree program* are as follows:

Fall 2013 Tuition Fee Criteria

- A first-time admitted and enrolled degree-seeking student registered for Fall 2013, Spring 2014 or Summer 2014 term.
- A UF graduate admitted to a new degree program for Fall 2013, Spring 2014 or Summer 2014 term.
- A former student who is readmitted for Fall 2013, Spring 2014 or Summer 2014 term after an absence of two or more consecutive terms, excluding military withdrawals.
- A non-degree seeking student.

Fall 2012 Tuition Fee Criteria

- A first-time admitted and enrolled degree-seeking student registered for Fall 2012, Spring 2013 or Summer 2013 term.
- A UF graduate admitted to a new degree program for Fall 2012, Spring 2013 or Summer 2013 term.
- A former student who is readmitted for Fall 2012, Spring 2013 or Summer 2013 term after an absence of two or more consecutive terms.

Fall 2011 Tuition Fee Criteria

- A first-time admitted and enrolled degree-seeking student registered for Fall 2011, Spring 2012 or Summer 2012 term.
- A UF graduate admitted to a new degree program for Fall 2011, Spring 2012 or Summer 2012 term.
- A former student who is readmitted for Fall 2011, Spring 2012 or Summer 2012 term after an absence of two or more consecutive terms.

Fall 2010 Tuition Fee Criteria

- A first-time admitted and enrolled degree-seeking student registered for Fall 2010, Spring 2011 or Summer 2011 term.
- A UF graduate admitted to a new degree program for Fall 2010, Spring 2011 or Summer 2011 term.
- A former student who is readmitted for Fall 2010, Spring 2011 or Summer 2011 term after an absence of two or more consecutive terms.

Fall 2009 and Prior Term Tuition Fee Criteria: Refer to UF-3.0375 Regulations of the University of Florida.

Assessment of Student Fees

Activity and Service Fee (UF-3.3072 Regulations of the University of Florida) - All students must pay an activity and service fee that is assessed on a per credit hour basis and is included in the basic rate per credit hour.

Athletic Fee (UF-3.3072 Regulations of the University of Florida) - All students must pay an athletic fee that is assessed on a per credit hour basis and is included in the basic rate per credit hour. Graduate research and teaching assistants enrolled for eight (8) or more credit hours during the fall or spring semesters and all other students enrolled for nine (9) or more credits can purchase athletic tickets at the student rate.

Health Fee (UF-3.0372 Regulations of the University of Florida) - All students must pay a health fee that is assessed on a per credit hour basis and is included in the basic rate per credit hour. The health fee maintains the university's Student Health Care Center and is not part of any health insurance a student may purchase.

Technology Fee (UF-3.3075 Regulations of the University of Florida) - All students must pay a technology fee that is assessed on a per credit hour basis and is included in the basic rate per credit hour.

Transportation Access Fee (UF-3.0372 Regulations of the University of Florida) - All students must pay a transportation access fee that is assessed on a per credit hour basis and is included in the basic rate per credit hour.

Material and supply fee (UF-3.0374Regulations of the University of Florida) - Material and supply fees are assessed for certain courses to offset the cost of materials or supply items consumed in the course of instruction. Material and supply fee information is available from the academic departments or from the course schedule.

Audit Fee (UF-3.0376(18) Regulations of the University of Florida): Tuition is assessed at the applicable resident or non-resident per credit hour cost as set forth in Regulation 6C1-3.0375.

Diploma Replacement Fee (UF-3.0376(13) Regulations of the University of Florida): Each diploma ordered after a student's initial degree application can result in a diploma replacement charge not to exceed $10.

Transcript Fee (UF-3.0376(12) Regulations of the University of Florida): A complete transcript for current undergraduate, graduate and professional students can be purchased for a fee of $6. Cost for a non-enrolled student and a student who has not been registered at the university for two or more terms is $12. The university releases only complete academic records.

Registration for Zero Hours (UF-3.0376(17) Regulations of the University of Florida): The student is assessed the applicable resident or non-resident cost as set forth in Rule 6C1-3.0375, for one credit hour.

Off-campus Educational Activities (UF-3.3076(19) Regulations of the University of Florida): The president of the University of Florida or the president's designee will establish fees for off-campus course offerings when the location results in specific identifiable increased costs to the university. These fees will be in addition to the regular tuition fees charged to students enrolling in these courses on campus. The additional fees charged are for the purpose of recovering the increased costs resulting from off-campus vs. on-campus offerings. As used herein, off campus refers to locations other than regular main campus, branch campuses and centers.

Library processing fee: Students pay $12.80 in their final term for the administrative costs of processing the thesis or dissertation through the UF Libraries. This fee will appear and is payable on the student account on my.ufl.edu only after making first submission of their thesis or dissertation to the Graduate School Editorial Office.

Architecture project students pay $20.00 for the project option. These students should contact their department regarding how this fee will be processed.

Microfilm fee: Dissertation students must pay a $25.00 microfilm fee for Traditional Publishing with ProQuest/UMI for archiving and publication services. This fee will appear and is payable on the student account on my.ufl.edu only after making first submission to the Graduate School Editorial Office.

Payment of Tuition Fees

Tuition fees are payable on the dates listed in the academic calendar. Deadlines are enforced. Tuition fee payments are processed by **University Bursar**. Payments sent via U.S. mail must be received in the university cashier's office by the established fee payment deadline. The deadline date is a receipt date, not a postmark date.

According to university policy, university cashiers will accept checks only for the amount due in payment of tuition fees, accounts receivable; such as laser print, parking decals, library fines, loans and other student debts. International checks from other countries must be payable through a United States bank in U.S. dollars. The university can refuse two-party checks, altered checks and checks that will not photocopy. The university does not have the authority to waive late payment fees unless extraordinary circumstances warrant such a waiver or the university is primarily responsible for the delinquency.

Online payment navigation for tuition fees and other charges can be made via the my.ufl.edu portal by selecting Main Menu > My Campus Finances > Make-a-Payment.

Students making payments with a mobile device should access m.ufl.edu and then select Make a Payment.

There is no service charge for electronic check payments on my.ufl.edu.

Payments via MasterCard, Discover or American Express will include a 2.6 percent service charge for each payment.

International students can select the International Payments option, which is a wire transfer, and provides a competitive rate of exchange for many international currencies.

International Students: The university does not refund monies in excess of the cost of tuition fees. International paper checks or demand drafts must be drawn on a United States bank in U.S. dollars and amounts cannot be greater than the amount due. Any payment that is more than the amount due will not be refunded and automatically will be applied to a future term.

Payment via Visa credit card is not an option on my.ufl.edu as Visa does not allow the university's service charge. Also, cash and debit cards are not payment options.

Returned Payments

Returned electronic checks or paper checks will be charged a $25.00 service fee if the returned payment is less than $50; $30 service fee if the returned payment is $50.01 - $299.99 and $40 service fee if the returned payment is $300 or more. Payments for returned checks, returned electronic check payments and the returned service fee must be paid by money order or cashier’s check.

A $10 service fee will be charged if the bank information provided for the electronic check payment is inaccurate for electronic funds transfer. Payment for this type of return does not require a money order or a cashier’s check.

All financial obligations to the University will be applied on the basis of age of the debt. The oldest debt will be paid first.

All charges noted in this catalog may be subject to change without notice.

Late Registration/Late Payment Fees

Late Registration Fee (UF-3.037(3) Regulations of the University of Florida): Any student who fails to register prior to the late registration date published in the academic calendar will be subject to the late registration fee of $100.

Late Payment Fee (UF-3.037(4) Regulations of the University of Florida): Any student who fails to pay all tuition fees due or to make appropriate arrangements for tuition fee payment (deferment or third party billing) by the tuition fee-payment deadline published in the academic calendar will be subject to the $100 late payment fee.

Waiver of Late Fees: A student who believes that a late fee should not be assessed because of university error or extraordinary circumstances that prevented all conceivable means of compliance by the deadline may petition for a waiver. Late registration - Office of the University Registrar; Late payment fee - University Bursar. The university reserves the right to require documentation to substantiate these circumstances.

Deadlines are enforced. The University does not have the authority to waive late payment fees unless extraordinary circumstances warrant such waiver or the University is primarily responsible for the delinquency.

Deferments/Waivers

Deferment of Tuition Fees: Deferment of tuition fees extends the payment deadline for a specific term. A tuition fee deferment is granted based on information from Student Financial Affairs (financial aid deferments), the Office of the University Registrar (veterans), or HR Academic Personnel/Provost (graduate students with an active letter of appointment-LOA). Refer questions on eligibility to the appropriate office.

Waiver of Tuition Fees

Graduate and Fellowship Waivers: Departments may provide Letters of Appointment (LOA) and tuition waivers to teaching, research, graduate assistants, and fellowship students. Contact your department personnel with questions on these waivers.

Employee Education Waivers: University of Florida, State of Florida, and Santa Fe College employees refer to HR website http://www.hr.ufl.edu/education/eep/default.asp.

State of Florida Waiver Eligibility: As provided by State of Florida Statutes; http://www.leg.state.fl.us/statutes; 1009.26 and UF Regulations; http://regulations.ufl.edu/.

The non-Florida student financial aid fee may not be waived for students receiving an out-of-state fee waiver.

Nonpayment of Tuition Fees (UF-3.037 Regulations of the University of Florida) - The university shall temporarily suspend further academic progress of any student who has not satisfied the entire balance of his/her fee liability by the established deadlines. This will be accomplished by placing a financial hold on the student's record, which will prevent the student from receiving grades, transcripts and/or diploma, and the student's registration will be denied for future terms until the account has been satisfied.

Students who have not paid any portion of their tuition fee liability by the established university deadline will continue to be held fee liable for these courses, but will not be allowed to attend these courses until payment is made in full and the student has been re-registered.

To re-register for courses, students must submit a completed petition to the Office of the University Registrar for review by the University Student Petitions Committee. Students who re-register after being withdrawn for nonpayment of tuition fees will be subject to both late registration and late payment fees.

Refund of Tuition Fees

Tuition fees overpayments may be refunded in the following circumstances:

- Credit hours dropped during drop/add.
- Courses cancelled by the university.
- Call to active military duty.
- Death of the student or member of the immediate family (parent, spouse, child, sibling).
- Illness of the student of such severity or duration, as confirmed in writing by a physician, that completion of the semester is precluded.
- Exceptional circumstances, upon approval of the university president or his designee.

A refund of 25% of the total fees paid (less late fees) is available for withdrawal of enrollment from the university prior to the established deadlines listed in the academic calendar.

Refunds are issued by University Bursar and will be applied against any university debts. The university reserves the right to set minimum amounts for which refunds will be produced for overpayments on student accounts.

Tuition overpayments due to cancellation, withdrawal or termination of attendance for students receiving financial aid will first be refunded to the appropriate financial aid programs. If the student is a recipient of federal financial aid, federal rules require that any unearned portion of the federal aid must be returned to the U.S. Department of Education.

The amount the student has earned is based on the number of days the student attended classes as compared to the number of days in the entire term (first day of classes to the end of finals week). Any remaining overpayment then will be returned according to university policy.

Direct Deposit Requirement: Due to the university's continuing support for sustainable practices, as well as the costs associated with producing, mailing, and tracking undelivered checks, direct deposit is now required for the delivery of refunds, whether financial aid or student overpayments. This electronic method will deposit any overpayments to the student's checking account. Students must give authorization their my.ufl.edu, select Main Menu, My Campus Finances, then Direct Deposit- Student or PLUS to have overpayments electronically credited to a U.S. bank or other U.S. financial institution checking account.

General Fiscal Information

Students can pay the exact amount of tuition fees and/or other amounts owed the university. The online payment system at my.ufl.edu accepts American Express, MasterCard or Discover, and electronic checks and international payments. Students making payments with a mobile device should access my.ufl.edu and then select Make a Payment. Students can pay at the University Bursar office with personal checks, cashier’s checks and money orders, which can be placed in the 24-hour drop box located outside 113 Criser Hall. Payments on all financial obligations to the university will be applied on the basis of age of the debt. The oldest debt will be paid first.

University Bursar is not able to accept VISA credit cards, cash or debit payments and does not cash checks or make cash refunds.

It is the student's responsibility to maintain a correct current address in the UF directory. Address changes should be made online at my.ufl.edu: from the Main Menu > My Campus Finances > Student Center.

Past-Due Student Accounts – All student accounts are payable at the University Bursar office or on my.ufl.edu at the time such charges are incurred. Graduating students with outstanding financial obligations will have a hold placed on their records withholding release of a diploma, transcript and other university services until the debt is satisfied.

Past Due Student Accounts

All students accounts are payable on my.ufl.edu or at the University Bursar at the time such charges are incurred. Graduating students with outstanding financial obligations will have a hold placed on their records, which will withhold release of a diploma, transcript, and other university services until the debt is satisfied.

University regulations prohibit the following for any student whose account with the university is delinquent until the debt has been satisfied:

- Registration
- Release of transcript, diploma, grades or schedules
- Loans
- The use of UF facilities and/or services
- Admission to UF functions and athletic events

Delinquent accounts, including those debts for which the students' records have a financial hold, may require payment by cashier's check or money order.

Delinquent debts may be placed with a billing agent, reported to a credit bureau and referred to collection agencies without further notice or litigated, at which time additional collection costs will be assessed in accordance with UF-3.0376(20) Regulation of the University of Florida. All payments received are applied to the oldest debt first.